

Policy Section	Library Documentation	Policy No.	Date of Current Issue	Date of Next Review
Foundation	Mission Statement	FN-01	Jan. 2018	June. 2028
Foundation	Vision Statement	FN-02	Jan. 2018	June. 2028
Foundation	Statement of Values	FN-03	Aug. 2022	June. 2028
Foundation	Statement of Intellectual Freedom	FN-04	Jan. 2023	Jan. 2027
Foundation	Indigenous Awareness and Reconciliation	FN-05	Dec. 2023	Dec. 2027
Foundation	Diversity and Inclusion	FN-06	Dec. 2023	Dec. 2027
Foundation	Service Excellence	FN-07		Jan. 2026
Governance Board By-Laws	Board By-law: This merges the previous 5 separate docs: Statement of Authority and Powers of the Board inc. delegation to CEO, Composition of Board and Officers', Terms of Reference, Meetings, Amendment of By-laws, Committees of the Board	BL-01	Feb. 2026	Nov. 2028
Governance	Purpose & Duties of the Board	GOV-01	May 2026	May 2026
Governance	Code of Conduct & Complaint Handling	GOV-02	May 2026	June 2026
Governance	Board Orientation and Training	GOV-03	Jan. 2025	Jan. 2029
Governance	Board - CEO Partnership (includes Evaluation of the CEO)	GOV-04	Feb. 2022	Jan. 2026
Governance	Planning	GOV-05	Feb. 2025	Feb. 2028
Governance	Succession Planning	GOV-06	Dec. 2012	Nov. 2026
Governance	Board Advocacy	GOV-07	April 2024	April 2027
Governance	Financial Control and Oversight	GOV-08	Feb. 2025	Feb. 2029
Governance	Policy Development	GOV-09	April 2026	April 2026
Governance	E-Transfer Approval Authorization Statement	GOV-10	Oct. 2025	Oct. 2028
Personnel	Human Resources Management	HR-01	Jan. 2023	Jan. 2027
Personnel	Staff Selection and Assignment	HR-02	Dec. 2023	Dec. 2027
Personnel	Hours of Work & Disconnecting from Work	HR-03	June 2023	June 2027
Personnel	Public Holidays & Leave	HR-04	Sept. 2023	Sept. 2027
Personnel	Compensation and benefits	HR-05	April 2024	April 2028
Personnel	Payment of job-related expenses	HR-06	April 2024	April 2028
Personnel	Workplace Harassment and Discrimination	HR-07	Dec. 2024	Dec. 2026
Personnel	Prevention of Workplace Violence	HR-08	Dec. 2024	Dec. 2026
Personnel	Health & Safety (of Staff) (includes working alone)	HR-09	Dec. 2024	Nov. 2026
Personnel	Staff Development and Performance Appraisals	HR-11	June 2026	June 2026

Personnel	Employee Conduct (includes: Code of Conduct, Alcohol & Drug, Smoking at the workplace, Gifts & Benefits, Cell Phone & handheld devices, Computer, Internet, e-mail & social media usage, Conflict of Interest & Dress Code)	HR-10	June 2023	June 2027
Personnel	Accessibility and staff	HR-12	Jan. 2024	Feb. 2028
Personnel	Complaints and Problems	HR-13	Apr. 2025	Apr. 2028
Personnel	Annual Vacation	HR-15	Oct. 2024	Oct. 2028
Operational	Privacy, Access to information & electronic messages under CASL	OP-01	Oct. 2023	Oct. 2027
Operational	Contractor, Vender, Visitor	OP-02	Oct. 2024	Oct. 2028
Operational	The Library and Political Elections	OP-03	May 2022	June 2026
Operational	Collection Development	OP-04	2008	June 2026
Operational	Circulation, Membership	OP-05	June 2023	June 2027
Operational	Resource Sharing	OP-06	Mar. 2025	Mar. 2029
Operational	Internet Services and Technology	OP-07	Nov. 2019	Sept 2026
Operational	Outreach	OP-08	Mar. 2026	Mar. 2026
Operational	Safety, Security & Emergencies	OP-09	Nov. 2023	Nov. 2026
Operational	Community Information and Advertising	OP-10	May 2025	May 2029
Operational	Request for Reconsideration of Materials	OP-12	2012	June 2026
Operational	Accessibility in the Library	OP-13	Oct. 2024	Oct. 2027
Operational	Code of Conduct (Public)	OP-14	July 2020	Sept. 2029
Operational	Records Retention Schedule	OP-15	Jan. 2024	Jan. 2027
Operational	Purchasing/Procurement of Goods & Services	OP-16	April 2026	Oct. 2028
Operational	Community Engagement	OP-17	Feb. 2026	Feb. 2026
Volunteers	Volunteer Program	VOL-01	April 2024	April 2027
Fundraising	Donations	FR-01	Oct. 2025	Oct. 2029
Fundraising	Sponsorship	FR-03	May 2025	May 2029
Programming	Programming	PG-01	Nov. 2023	Nov. 2027
Programming	Children in the Library (includes Unattended Children)	PG-02	Oct. 2024	Nov. 2027